

SAPPA-talk Guidelines

SAPPA-talk is a closed discussion line that has been set up for members to exchange information, ideas, raise issues of concern and requests for assistance between members about professional matters.

Whilst access is only given to SAPPA members, membership spans across personnel within schools, central office and others with external education roles. Users need to be aware that any information posted on SAPPA-talk may be quoted or exposed externally and any potential liabilities will lie with the author, not SAPPA.

Please bear this in mind when posting any comments on SAPPA-Talk.

The address for posts is sappa-talk@lists.schools.sa.edu.au

SAPPA-talk guiding principles:

- Only SAPPA members may be subscribed to SAPPA-talk.
- Members must not post messages on behalf of non-members.
- Confidentiality and the right to privacy rules apply equally to the use of SAPPA-talk and the internet as they do in all other circumstances. This applies also to all matters related to the students in our care. Please do not use identifying names of individual persons.
- SAPPA-talk is not to be used to spread rumours or to post messages which could in any way damage the reputation or standing of any other member of SAPPA and/or the public generally.
SAPPA-Talk is a professional forum.
- Members are advised they risk legal action being taken where a person considers that their reputation or standing has been maligned as a result of any inappropriate posts on SAPPA-Talk.

SAPPA-talk is generally used for written text and not for the distribution of messages with attachments. If you believe an attachment would be beneficial to members, please consult with Angela Falkenberg, President SAPPA, for clarity before posting.

SAPPA-talk may be used to:

- collect information and ideas from colleagues in other schools to inform policy and practice;
- promote official SAPPA events and activities;
- provide a forum for members to express an opinion on current issues;
- survey members about topical issues;
- promote the SAPPA sponsors;
- deliver and promote APPA and AGPPA information;
- pass on professional learning information from other associations and institutions; and
- distribute other information deemed relevant and beneficial to members at the discretion of the President (if uncertain, please contact the SAPPA office for clarification before posting).

SAPPA-talk may not be used to:

- promote commercial organisations outside of SAPPA sponsorship arrangements;
- **formally advertise positions in schools and / or sites; (please contact HR within the Education Department)**
- **recommend particular persons for positions in schools;**
- distribute or publicise information from other organisations or associations without first seeking the permission of the President;
- campaign or seek support for political views;
- promote other private business or educational institutions; and
- distribute general information from DfE or other government agencies without first seeking the permission of the President

If in doubt, contact the SAPPA Business Manager bbrady@sappa.com.au or the President (ph 84635845) or email afalkenberg@sappa.com.au